

INDIAN INSTITUTE OF MASS COMMUNICATION NEW DELHI

Website: www.iimc.gov.in

INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR

CONSULTANCY SERVICES FROM QUALIFIED, EXPERIENCED AND COMPETENT CONSULTANTS FOR **MASTER PLANNING, ARCHITECTURAL ENGINEERING SERVICES AND PROJECT MANAGEMENT** FOR ADDITIONAL FACILITIES AT EXISTING CAMPUS OF INDIAN INSTITUTE OF MASS COMMUNICATION, NEW DELHI.

The EOI documents may be submitted on or before 20th Sept.2010 to: REGISTRAR, Indian Institute of Mass Communication, New Delhi.

1.0 About the Institute

The IIMC Society, an autonomous body registered under the Societies' Registration Act (XXI) of 1860, funded by the Government of India, through the Ministry of Information and Broadcasting was established and inaugurated on 17 August 1965 by the then Minister for Information and Broadcasting, Smt. Indira Gandhi.

The Institute's activities are centered on four central areas - teaching, training, research and consultancy. The Institute provides the basic skills, training and insights to the young men and women who join its one year Post-Graduate Diploma Courses in Hindi & English Journalism, Radio & Television Journalism and Advertising and Public Relations and ultimately go on to work in leading media institutions of the country. The Institute trains them to make a fruitful contribution to the society. Its training programs are also tailored to meet the needs of developing countries and this is what gives the IIMC and its alumni a different identity and character. The Institutional philosophy is that communication is an input for development and its alumni should be committed to serving society by dissemination of information.

A branch of IIMC was opened at Dhenkanal, Orissa, in 1993 to cater to the demands of the eastern region of India. A Post-graduate Diploma Course in Journalism (English) and a Post-graduate Diploma Course in Journalism (Oriya) are being offered at the Dhenkanal branch and its alumni are well received by the profession.

IIMC occupies a unique position as a trainer and education provider backed by the Government of India. It has a Brand Name that is recognized in the country and the world over in this field and has rich experience of over 40 years. IIMC also has the distinction of being recognized as a UNESCO "**Center of Excellence**" in Mass Communication and has reach and presence not only in India, but internationally as well.

IIMC plans to transform itself into a global centre of repute for promoting education, learning and research in the fields of communication and media. The mission of the Institute will be to create a dynamic state of the art learning & working environment to nurture intellectual excellence among the leaders and innovators of tomorrow in the domain of media and mass communication. The vision of the Institute is to serve as a fountainhead for nurturing world class human capital in the realm of Media and Communication. The research conducted by the Institute would go on to play an active role in the policy making and advocacy issues to be taken up for various groups of stakeholders (Government and Non-Government) in the sector.

2.0 Additional Buildings/Facilities required;

| Details | Area (SQM) |
|---|-------------------|
| a) Buildings: | |
| Institutional | 3402 |
| Residential | 8256 |
| b) Services | |
| Area Development and enabling works | 35000 |
| External electrical supply including power backup | LS |
| Fire Fighting | LS |

3.0 Selection of Consultant/Architect

The selection process is a 3 bid system – (a) prequalification, (b) technical evaluation and (c) financial evaluation. Through this EOI, interested Consultants/ Architects with registered office(s) in India are invited to submit details of their work as per Annexure. The initial short-listing will be done on the basis of EOI. The shortlisted Consultants/ Architects will be provided with the tender documents, details of the campus requirement as well as criteria for selection. They will be requested to submit Technical and Financial bids. Financial bids of only those bidders who pass the technical evaluation will be opened.

4.0 List of Documents to be submitted with EOI

- a. Details of works of similar nature like Large Educational Institute, completed in last five years, in the format given in Annexure.
- b. Annual turnover during the last five years with supporting documents.
- c. Registration of Company.
- d. Partnership deed/ Memorandum and Articles of Association of the firm and their details.

- e. Details of Skilled and Trained Manpower including Engineers and Technical staff presently employed and detail of software and hardware available with the Consultant.
- f. ISO 9001-2000 certification (if any).
- g. Information on the Firm/ Organisation
 - i. Firm's Legal Entity and Name
 - ii. Type of Organisation (Individual/Partnership/Pvt. Ltd./Corporation/Other (Please specify)) - Please enclose copy of Memorandum and Articles of Association/Partnership Deed, if applicable
 - iii. Country of Incorporation/Registration
 - iv. Date of Incorporation/Registration
 - v. Incorporation document or Registration Number (Please enclose copy of Registration Document).

5.0 DETAILS OF MAJOR PROJECTS COMPLETED AND COMMISSIONED BY THE CONSULTANT FIRM AND THEIR ASSOCIATES IN THE LAST FIVE YEARS

1. The Architectural/Consultant Firm must have executed one work of similar nature, like Educational Institute etc. amounting to Rs. 30 Crores (or more) or two works of Rs 20 Crores. The annual turnover of the Architectural/Consultant Firm shall not be less than Rs. 1Crores in terms of Consultant's fee, during each of the last three years in above mentioned similar works.

ANNEXURE

| Sl. No. | Name of the project | Location | Total Project cost for which consultancy has been provided | Whether the consultancy was provided as prime consultant or joint venture | Type of services rendered | Name address and contact no. of Clients | Duration of the consultancy of the project | Duration of the consultancy assignment | Remarks |
|---------|---------------------|----------|--|---|---------------------------|---|--|--|---------|
| | | | | | | | | | |
| | | | | | | | | | |

Notes:

1. Please give details including drawings/photographs of relevant projects, which have been physically completed and commissioned.
2. Please submit performance and completion certificates from the client in respect of the information furnished above.