



भारतीय जन संचार संस्थान
INDIAN INSTITUTE OF MASS COMMUNICATION
(An Autonomous Institution of the Ministry of I&B, Govt. of India)

Filling up of the position of Associate Grade III in the IIS Deptt. of IIMC New Delhi on Contract Basis.

IIMC which is an Autonomous Society under the Ministry of Information and Broadcasting, Govt. of India proposes to fill up 1 position of Associate Grade II in the IIS Deptt. on contract basis. The relevant details are as under:

Name of the Position	:	Associate Grade III (IIS Deptt.)
Essential Qualification	:	Graduate in any discipline with 55% marks with good command over English and Hindi language.
Desirable Qualification	:	A Degree in Commerce or Business Studies with basic knowledge of Accounting.
Job Description	:	Selected candidate will be required to assist Director (IIS) in smooth management of training courses for IIS Officer Trainees. He/ She may also assist Director (IIS) in administration related matters.
Experience	:	Minimum 2 years' experience in any Govt. Offices/ Training Institute.
Age	:	Not more than 45 years (as on date of advertisement).
Remuneration	:	Rs. 30,000/- per month. (consolidated)
Duration of Engagement	:	Initially for a period of 6 months. Further continuation of the selected candidate will be subject to satisfactory performance and requirement of the Institute.

Interested and eligible candidates are requested to send their CV in the enclosed proforma on email id iimcrecruitmentcell@gmail.com by 5:00 pm of 04th December, 2023. Candidates will be required to appear at written exam to be held in the IIMC. After the written exam, candidates will be interviewed in physical mode (offline) by a duly constituted Selection Committee. Firm date and time for the written exam/ interview will be shared with the candidates in due course.

